



## Frequently Asked Questions Small Business Training Network

[www.sba.gov/training](http://www.sba.gov/training)

### **What is the Small Business Training Network?**

The Small Business Training Network is an Internet-based training portal. It provides small businesses and other students of enterprise with free online courses, workshops, learning tools and direct access to electronic counseling and other forms of technical assistance.

### **How can I access SBTN?**

Click on the Internet address: <http://www.sba.gov/training>.

### **Are SBTN courses free?**

Yes. All SBTN courses are free. However, plans are under way to offer some fee-based courses in the future.

### **How many courses does SBTN offer?**

The number of course offerings changes periodically, based on course evaluations and client needs. However, SBTN typically offers more than 40 free courses. Some of the courses, about 21 of them, require clients to complete a brief online registration, before the courses can be accessed.

### **How do I enroll or register for an SBTN online course?**

It's easy. Go to the SBTN homepage at <http://www.sba.gov/training> and click on Free Online Courses or go directly to the menu page at <http://www.sba.gov/training/courses.html> and review topics and specific course

offerings. Click on the course of your choice. Some courses require that a brief online registration be completed. SBTN registration forms are online and ask only several questions. Then complete the course at your leisure.

**What are SBTN's most popular courses?**

SBTN's most popular courses are:

- Entrepreneurship: Starting and Managing a Your Own Business
- Business Plan Workshops
- Interactive Checklist for Starting a Business
- Steps to Accessing Contracts and Subcontracts

**How long does a typical course take to complete?**

It varies. However, a typical SBTN course will take from 30 minutes to 2 hours to fully complete. Some courses offer significant available resources that are optional and could take many hours to review.

**Do I need any special equipment to take a course?**

Yes. To take a course you need a computer and basic Internet connection.

**Can I get a certificate if I complete a course?**

SBTN will soon offer SBA Completion Certificates for individuals who complete specific courses.