

"This is an invaluable seminar for all HR professionals and small business owners to attend. Thanks!"

WHAT DO YOU DO if...

- An employee can't seem to fix his or her performance problem?
- A manager hears through the grapevine that a worker believes he or she is being harassed?
- An employee with access to very confidential information will be terminated?

For answers to these questions and more, join us for this seminar.

SEMINAR SCHEDULE – 10/27/04

9:00 - 9:30	Registration
9:30 - 10:45	START OFF RIGHT! The Employment Relationship Hiring Paying Properly
10:45 - 11:00	Break
11:00 - 12:00	IT'S IN THE MANUAL! Employee Manual Vacation & Sick Pay Leave Laws
12:00 - 1:00	Lunch Break & Networking
1:00 - 2:00	AVOID THE BIG TICKET! Sexual Harassment Discrimination Employee Complaints
2:00 - 2:15	Break
2:15 - 3:00	AT THE END OF THE ROAD! Termination COBRA Unemployment

HOW TO STAY OUT OF LEGAL TROUBLE

SOLUTIONS TO EMPLOYMENT ISSUES

A one-day seminar for established small businesses

October 27, 2004

SBA/SCORE Business Enterprise Center
Seattle, Washington

Presented by



Ryan, Swanson & Cleveland, PLLC

LOCATION: SBA/SCORE Business Enterprise Center, Park Place Building, 1200 Sixth Avenue (Sixth & University in downtown Seattle), 17th Floor.

COST: \$40 per person (includes lunch and seminar materials)

"I can't say enough about the presenters. This team provided a very good educational event."

An employer's obligations today are more complex than ever. You must comply with a myriad of employment regulations and at the same time provide benefits to attract and maintain a stable work force. This seminar will provide you with up-to-date information on legal employment requirements and will give you practical advice on how to appropriately handle sensitive employee problems.

Speakers are from the law firm **RYAN, SWANSON & CLEVELAND, PLLC**. The firm is located in downtown Seattle and has provided legal services to businesses continuously since 1897.

THAO TIEDT has over 20 years of experience defending employers in legal actions and advising them on issues including sexual harassment, discrimination, workers' compensation, drug testing, employee handbooks and WISHA/OSHA citations.

JEAN SEIDLER has experience in employment-related litigation and advising employers on hiring/termination practices, non-compete agreements, and wage and hour issues.

SPACE IS LIMITED – SIGN UP TODAY!

For information call
Darlene Robbins at (206) 553-7317.
Register online – www.seattlescore.org

SBDCs are a program supported by the U.S Small Business Administration and extended to the public on a non-discriminatory basis. SBA cannot endorse any products, opinions or services of any external parties or activities. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Michael Franz, SBDC, (206) 553-7328.