

# CDC Registration Form for ALL Loans (v1)

## SLPC 504 Email Notifications

This form applies to all loan applications. Automated emails will be sent based on the notification types and email addresses specified below. See the *SLPC Email Notifications Guide* for details on the process. Note: To provide us contact information for a specific loan application, you will need to use the *LOAN Contact Form*.

Date Submitted \_\_\_\_\_ Submitted by\* \_\_\_\_\_

CDC Name \_\_\_\_\_

CDC Address \_\_\_\_\_

<input type="checkbox"/> Add	<input type="checkbox"/>	All Actions	First Name _____
	<input type="checkbox"/>	Submission Confirmation/Receipt	
<input type="checkbox"/> Change	<input type="checkbox"/>	Loan Officer	Last Name _____
	<input type="checkbox"/>	Signed Authorization	
<input type="checkbox"/> Remove	<input type="checkbox"/>	Servicing	email _____
	<input type="checkbox"/>	Closing	
	<input type="checkbox"/>	Screen Outs and Declines	Title _____ Phone: (    )

<input type="checkbox"/> Add	<input type="checkbox"/>	All Actions	First Name _____
	<input type="checkbox"/>	Submission Confirmation/Receipt	
<input type="checkbox"/> Change	<input type="checkbox"/>	Loan Officer	Last Name _____
	<input type="checkbox"/>	Signed Authorization	
<input type="checkbox"/> Remove	<input type="checkbox"/>	Servicing	email _____
	<input type="checkbox"/>	Closing	
	<input type="checkbox"/>	Screen Outs and Declines	Title _____ Phone: (    )

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<input type="checkbox"/> Remove	<input type="checkbox"/>	Servicing	email _____
	<input type="checkbox"/>	Closing	
	<input type="checkbox"/>	Screen Outs and Declines	Title _____ Phone: (    )

\*This form can only be submitted to [sacramento504servicing@sba.gov](mailto:sacramento504servicing@sba.gov) by pre-authorized individuals from an email address on file with the SLPC or must be mailed on company letterhead. Details on the acceptable methods to submit this CDC Registration form can be found in the document *SLPC Email Notifications Guide*.