



SBA 2020 Seattle District Office Small Business Awards Small Business Champion of the Year Application

For more information contact Desiree Albrecht – desiree.albrecht@sba.gov | 206-553-2664

Who is eligible for the Small Business Champion of the Year award?

This award honors those who advocate and promote small business above and beyond the call of their professional duties and responsibilities. Nominees must demonstrate how they have made a measurable impact to the small business community. Nominees should demonstrate any advocacy efforts supporting the cause of minority-owned, veteran-owned and/or woman-owned small businesses in particular. Nominees may or may not be small business owners.

Completed application packages are due by 12 p.m. PST **Tuesday, Jan. 7, 2020**. Incomplete application packages will not be considered. All evaluation and selection criteria must be specifically addressed.

Nominee Information

Name & Title	
Company Name	
Company Street Address	
City, State, Zip	
Phone	
Email	

Nominator Information same as above

Name & Title	
Organization	
Phone	
Email	

Please attach or include the following required items:

Completed Application (this form)

A completed background form ([SBA Form 3300](#))

A completed [authorization, grant & release of materials form](#)

A high resolution digital headshot of the applicant* – photo should be at least 300 dpi.

A nomination letter to include a concise statement of the qualities and performance that merit the award, not to exceed one page (not required for self-nominations).

Any other supporting documentation deemed significant including news clips, letters of recommendation, and other evidence to support the application package. Supporting documentation must not exceed 10 pages. Videos will not be considered.

Please submit the completed application to the SBA Seattle District Office via **hand delivery** or **mail**:

U.S. Small Business Administration
Attn: SBW 2020
2401 4th Avenue, Suite 450, Seattle, WA 98121

* *Digital photographs may be emailed to:* desiree.albrecht@sba.gov



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Answer each of the following evaluation/selection criteria questions in 200 words or less

1. Biography of the nominee:

2. Outside of regular business duties, please describe the amount, quality, and/or types of assistance given small businesses. Include any measurable impacts within the small business community:

Nominee Name:



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3. Describe any active support for legislative or regulatory action designed to help minority-owned, veteran-owned and/or woman-owned small businesses:

4. Describe measurable any accomplishments and efforts to advance minority-owned, veteran-owned and/or woman-owned small business interests:

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