



SBA Information Notice

TO: All Employees and SBA Lenders

CONTROL NO.: 5000-17010

SUBJECT: Revised IRS Form 4506-T and
Updated Internal Revenue Service
(IRS) contact information

EFFECTIVE: Oct. 16, 2017

The purpose of this Notice is to inform you that the Internal Revenue Service (IRS) has issued a revised Form 4506-T (Rev. 7-2017). Effective immediately, this revised Form must be used to request IRS tax transcripts from the IRS Service Centers. The IRS tax transcripts are used to verify the business financial information submitted with loan applications in the 7(a) and 504 Loan Programs. The revised Form 4506-T is available on SBA's Intranet site in the SBA Forms section, and on the SBA for-lenders webpage, and on the IRS website at www.irs.gov/forms-instructions.

SBA has discontinued use of the SBA seal on IRS Form 4506-T. IRS no longer provides priority processing for SBA identified forms. SBA Lenders may use the IRS **Income Verification Express Service (IVES) Program**. Under IVES, the IRS electronically provides a tax return transcript, W-2 transcript and 1099 transcript information generally **within 2 business days** to a third party with the consent of the taxpayer. The IRS charges a small fee for this service, and the transcript information is delivered to a secure mailbox.

The attachment to this Notice provides updated contact information for the IRS Service Centers. Any requests or questions concerning IRS tax transcripts should be submitted to the appropriate IRS Service Center. The first page of this attachment provides the updated contact information for transcripts associated with the IRS Form 1040 series and Form W-2. The second page of this attachment provides the updated contact information for all other transcripts (Form 1065 and 1120 series).

Questions or concerns may be directed to the IRS by contacting Roxanne Jones at (801) 620-6750, email Roxanne.Jones@irs.gov, or Mary Ray at (816) 499-4532, email Mary.R.Ray@irs.gov, or to SBA by contacting Justine Alston at (202) 205-7623, email Justine.Alston@sba.gov.

Dianna L. Seaborn
Director
Office of Financial Assistance

Attachment

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SBA Form 1353.1 (12-93) MS Word Edition; previous editions obsolete
Must be accompanied by SBA Form 58

Attachment I

IRS Service Campus Addresses, Managers, and Phone Numbers
(Form 1040 series and Form W-2)

IRS CAMPUS	ADDRESS	MANAGER	PHONE	FAX
Alabama, Kentucky, Louisiana, Mississippi, Tennessee, Texas, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, or A.P.O. or F.P.O Address	<p align="center">IRS RAIVS Team 3651 S. IH 35 Stop 6716 AUSC Austin, TX 73301</p>	<p>Manager: Josephine Eller Lead: Tomas Bustos</p> <p>Manager: Joyce Castanon Lead: Anita Childers</p> <p>Manager: Tammy Knight Lead: Lynn Ciavarini</p> <p>Manager: Armen Romanovsky Lead: David Hinkelman</p>	<p>737-800-5438 737-800-5449</p> <p>737-800-4131 737-800-5385</p> <p>737-800-5341 737-800-5444</p> <p>737-800-2453 737-800-5386</p>	<p align="center">855-587-9604</p>
Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming	<p align="center">IRS RAIVS Team 5045 E. Butler Ave Stop 37106 Fresno, CA 93888</p>	<p align="center">Day Shift</p> <p>Manager: Lydia Sanchez Lead: LaTanya Majors</p> <p>Manager: Linda Thompson Lead: Rokeda Jenkins</p> <p align="center">Swing Shift</p> <p>Manager: Jennifer Beach-Romo Lead: Lynette Butler</p>	<p>559-454-7384 559-452-3235</p> <p>559-456-5187 559-456-5886</p> <p>559-456-5888 559-452-3235</p>	<p align="center">855-800-8105</p>
Connecticut, Delaware, District of Columbia, Florida, Georgia, Maine, Maryland, Massachusetts, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia	<p align="center">IRS RAIVS Team 333 W. Pershing Rd. Stop 6705 P-6 Kansas City, MO 64999</p>	<p>Manager: Timothy Reeves Lead: Debra Phillips</p> <p>Manager: Kathielane Hall Lead: Eddie Cole</p>	<p>816-499-5319 816- 499-5870</p> <p>816-499-5662 816-499-5981</p>	<p align="center">855-821-0094</p>

Source: Internal Revenue Service

All other Transcripts

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(Form 1065 and 1120 series)

If individual lived in or the business was in:	Mail or fax to the Internal Revenue Service at:	Manager and POCs	Phone	Fax
Alabama, Alaska, Arizona, Arkansas, California, Colorado, Florida, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands or A.P.O or F.P.O. address	IRS RAIVS Team P.O. Box 9941 Mail Stop 6734 Ogden, UT 84409	Manager: Heather Summerill Lead: Melany Bey	801-620-7667 801-620-6411	855-298-1145
Connecticut, Delaware, District of Columbia, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin	Internal Revenue Service RAIVS Team P.O. Box 1445500 Stop 2800 F Cincinnati, OH 45250	<u>DAY SHIFT</u> Manager: Nathan Yelton Lead: Anna Fultz <u>SWING SHIFT</u> Manager: Karen Obermeyer Lead: Monica Smallwood	859-320-4613 859-320-4534 859-320-4576 859-320-4541	855-800-8015

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