

# **2017 Phoenix Award for Small Business Disaster Recovery**

The Phoenix Award for Small Business Disaster Recovery is given to a business owner whose efforts and contributions have enabled their business to recover successfully from a disaster.

## **Who is eligible to be nominated?**

- 1) Any legal resident of the United States or its Territories who owns and operates or who bears principal responsibility for operating a small business that suffered physical damage following a disaster during the previous fiscal year and received an SBA physical disaster loan may be nominated. Partners who jointly own and operate a small business may be nominated as a “team,” so long as the number of individuals in the team nomination does not exceed four (4).
- 2) Businesses that suffered a physical disaster loss and received an SBA disaster loan during fiscal years 2015 or 2016.
- 3) Business that suffered losses in a disaster that occurred during fiscal year 2014 but did not receive an SBA disaster loan until fiscal year 2015.

## **Who is NOT eligible to be nominated for this award?**

Individuals or firms who are currently suspended or debarred by the Federal government

## **Who is NOT eligible to be nominated for this award?**

Individuals or firms who are currently suspended or debarred by the Federal government

## **Who may submit nominations?**

- 1) Individuals or organizations dedicated to the support of the small business community in the United States, such as trade and professional associations and business organizations, may submit nominations for this award.
- 2) Individuals may self-nominate for this award.

## **Where are the nominations to be sent?**

All nominations for Phoenix Awards must be hand delivered or mailed to the SBA Disaster Field Operations Center in the state or territory where the nominee is located. . Electronic submissions of SBA Awards Forms are not accepted.

## **When is the deadline for nominations?**

3:00pm ET, January 10, 2017

## **What information must the nomination package contain?**

Nominations must contain the information below. Incomplete nomination packages will not be considered.

- 1) A completed background form (SBA Form 3300, Award Nominee Background Form) which is available at [www.sba.gov/nsbw](http://www.sba.gov/nsbw). For “team” nominations, a background form is required for each team member.
- 2) A completed nomination form (SBA Form 3303, Phoenix Award for Small Business Disaster Recovery) which is available at [www.sba.gov/nsbw](http://www.sba.gov/nsbw)
- 3) Documentation supporting approval of the SBA disaster loan

4) An original 8" x 10" or 5" x 7" photo of the nominee or a digital photo – at least 300 dpi is required; photocopies are not acceptable. For “team” nominations, a

photo of each nominee or group photo is acceptable

5) If possible, photos documenting the disaster damage and photos of the rebuilt property

6) Any other supporting documentation deemed significant by the nominator, including news clips, letters of recommendation, nomination letter (if not self-nominated) and other evidence of the appropriateness of the nomination (supporting documentation must not exceed 10 pages)

#### **What are the evaluation/selection criteria?**

1) Resiliency — The business successfully resumed its operations within the same geographic area

2) Extent of damage — The business suffered at least 40 percent physical damage

3) Staying Power — The business was able to maintain at least 90 percent of its pre-disaster employment level or has plans to rehire employees, attaining 90 percent of its pre-disaster employment level

4) Contribution to the local community (e.g., the only supermarket in town, a major source of employment in the city, etc.)

5) Speed of recovery

6) Initiative and innovation displayed during recovery

7) Efforts made by the business to protect the property from future disaster losses

#### **What are the selection procedures?**

The Phoenix Award for Small Business Disaster Recovery winner will be selected at the Field and National levels.

1) Phoenix Award nominees for Small Business Disaster Recovery are selected by the appropriate SBA Disaster Field Operations Center.

2) Winners will be selected by the SBA Administrator, based on the recommendations of a panel of judges comprised of federal employees.