



# U.S. Small Business Administration REQUEST FOR SPEAKER

SBA staff members frequently present SBA Federal Program and Resource information to the public – to small business groups, chambers of commerce, schools, colleges, trade associations, at local government events and to other organizations. All speaking services are free and based on staff availability. SBA district and regional presenters can provide information on:

- SBA Programs and Services** – An overview of SBA lending support, federal procurement programs and SBA supported resources available in the community to entrepreneurs and small business owners.
- SBA Capital Access Programs** – Types of SBA lending assistance available and how to access these loans.
- SBA Procurement Programs** – How to promote and certify your business as being veteran, service-disabled, woman or underserved minority-owned to attract federal contracting opportunities.
- SBA and Federal Initiatives to Increase Entrepreneurial Growth** – SBA’s role in regional industry cluster initiatives; SBA outreach to faith-based and minority organizations, encore and millennial entrepreneurs and growth-ready small businesses.
- SBA Efforts to Enhance Entrepreneurial Participation** –SBA’s efforts to streamline and simplify public and SBA partner participation - like the SBA LINC national lender finder on its website; participation in the My Brother’s Keeper initiative; new, inclusive changes to the micro-lending and new Smart Toolkit small business training modules available to community organizations.

To request a speaker, check a box, fill out this information and email it to: [patricia.freeland@sba.gov](mailto:patricia.freeland@sba.gov):

Name of Requestor: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Organization or Group: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Event Day/Date: \_\_\_\_\_ Location: \_\_\_\_\_

Desired Topic \_\_\_\_\_

Anticipated Number of Attendees: \_\_\_\_\_ Organization Website: \_\_\_\_\_

Level of Participation: \_\_\_ Key Note Speaker \_\_\_ Panel Participation \_\_\_ Breakout Presenter \_\_\_

Laptop/PC/Mic Availability? \_\_\_ Yes \_\_\_ No SBA Display/Handouts Table or Booth? \_\_\_ Yes \_\_\_ No

Email completed form to: [patricia.freeland@sba.gov](mailto:patricia.freeland@sba.gov) FAX to 202-292-3885

or mail hardcopy to:

Small Business Administration

1222 Spruce St. Ste. 10.103 St. Louis, MO 63103

Attn: Public Information Officer