



	Function	Required	If Applicable
preApps	initial submission of PreApplication	+ and / or FRANCHISE/AGREEMENTS ENVIRONMENTAL	must mark any subsequent PreApp submissions as PreApp also
	new application	 AUTHORIZATION, SUPPLEMENTAL DATASHEET, CDC CHECKLIST, SLPC CREDIT MEMO, 1244, ELIGIBILITY CHECKLIST, 912, COST DOCS, BANK LETTER	provide the existing e504 Tracking # if anything came in as PreApp
new App	responding to an application Screen Out	+ e504# SCREEN OUT CHECKLIST	Various others Documents can be submitted ENVIRON APPRAISAL MENTAL ALIEN VERIFICATION
	responding to just an Appraisal Screen Out	+ e504# APPRAISAL	other Documents, if necessary, must be included as separate documents and must accompany the SCREEN OUT CHECKLIST document 912 + COST DOCUMENT
screen outs	requesting reconsideration of an application that was declined	+ e504#	Franchise/Agreements & Environmental screen outs work in the same way + e504# FRANCHISE + e504# ENVIRONMENTAL
	request for servicing aka a "327"	+ e504# SERVICING REQUEST	documents to support request for reconsideration, each as separated documents + CORRESPONDENCE BANK LETTER
declines	request for servicing aka a "327"	+ e504# SERVICING REQUEST	other Documents, if necessary, must be included as separate documents and must accompany the SERVICING REQUEST document 912 + Bank Letter
	request for closing	+ e504# CLOSING REQUEST ← 1 page only	do not submit any other documents with a closing request
servicing	request for closing	+ e504# CLOSING REQUEST ← 1 page only	do not submit any other documents with a closing request
	request for closing	+ e504# CLOSING REQUEST ← 1 page only	do not submit any other documents with a closing request
closing	request for closing	+ e504# CLOSING REQUEST ← 1 page only	do not submit any other documents with a closing request