



U.S. SMALL BUSINESS ADMINISTRATION

2012 Strategic Sustainability Performance Plan

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POLICY STATEMENT

The SBA's Sustainability Plan offers a blueprint and a framework for the Agency to execute its mission in a manner that preserves the environment and in the process demonstrates commitment toward creating a clean energy economy. The SBA will lead by example in achieving its Sustainability goals by:

- Increasing its energy efficiency,
- Reducing the amount of refuse generated, promoting recycling, and preventing pollution,
- Conserving resources,
- Leveraging acquisitions to foster a market for sustainable goods and products,
- Informing and involving employees in achieving these goals through the Sustainable Performance at SBA Working Group

We will integrate our sustainability goals into existing management processes. In FY 2012 and FY 2013, SBA will do the following:

1. Reduce and Accurately Inventory Greenhouse Gas Emissions by
 - a. Improving SBA's FAST Database
 - b. Reducing the SBA travel budget
 - c. Encouraging the use of online meeting tools
 - d. Encouraging telework
 - e. Encouraging the use of mass transit, carpooling and bicycle commuting
2. Make SBA's Buildings More Sustainable by
 - a. Creating procedures for sustainable facilities selection
 - b. Completing the Headquarters modernization project which will reduce SBA's carbon footprint
 - c. Reducing the amount of square footage rented by the agency
3. Manage SBA's Vehicle Fleet in a More Sustainable Manner by
 - a. Creating a fleet management plan to promote fleet right sizing and the increased use of AFVs
4. Improve water use efficiency and management by
 - a. Obtaining water use data from facilities and analyzing this data to identify target areas for improved efficiency
5. Prevent pollution and reduce waste by
 - a. Participating in the Federal Green Challenge at SBA Headquarters
 - b. Collecting waste data from all SBA facilities
6. Promote sustainable acquisition by
 - a. Increasing employee awareness of sustainable acquisition goals and policies
 - b. Further developing SBA's sustainable acquisition policies
 - c. Improving tracking of sustainable acquisitions

7. Promote data center consolidation and electronic stewardship by
 - a. Proceeding with SBA's data center consolidation plan
 - b. Reducing the number of IT devices per employee
 - c. Increasing Energy Star, FEMP and EPEAT IT procurement

SBA will comply with environmental and energy statutes, regulations and Executive Orders, and will implement EO 13514 by executing and reporting on goals in this Sustainability Plan.

EXECUTIVE SUMMARY

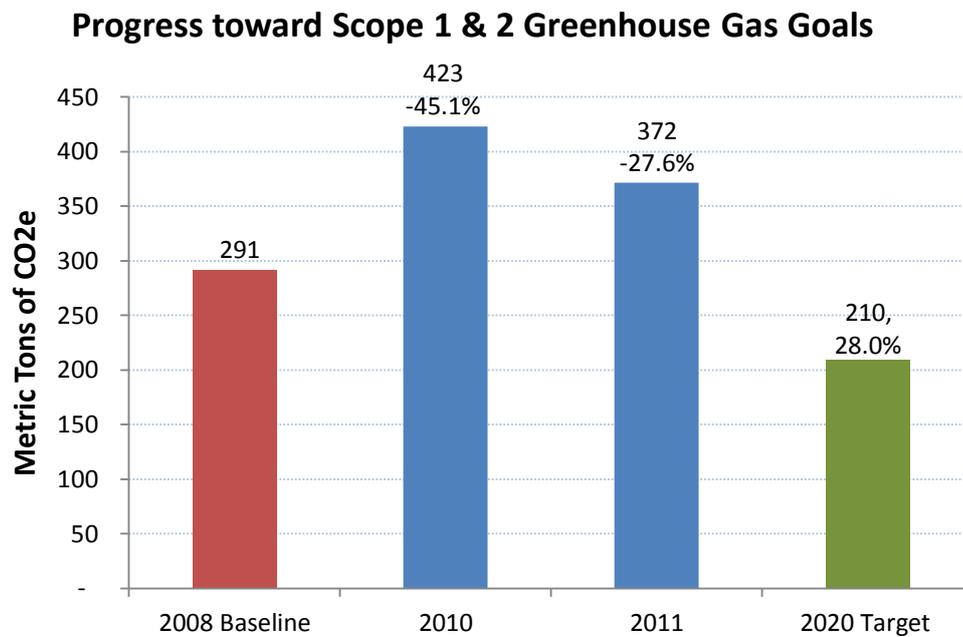
The U.S. Small Business Administration (SBA) made significant strides in improving the agency's implementation of its sustainability goals in FY 2011 and FY 2012. SBA released the Green Business Guide, bringing together opportunities for small businesses to improve their bottom line while strengthening their contribution to the future of our environment. The Green Government Opportunities homepage was launched this year, which helps green businesses link up with contracting and research opportunities, as well as grant programs. Internally, SBA conducted an inventory of its office imaging equipment, joined the Federal Green Challenge at SBA Headquarters, and launched its Sustainable Performance working group. Notably, in FY 2013 and 2014 SBA is planning a modernization of its headquarters facility that will decrease the Agency's real property footprint, while providing improved facilities for employees that feature Energy Star approved appliances. SBA also continues to pursue its agendas for data center consolidation, reductions in leased space, and increased green procurement which contribute to SBA's sustainability goals. While the greatest challenge to SBA's sustainability efforts continues to be a lack of data related to the agency's facilities, procurements, and emissions, SBA nonetheless continues to improve its data collection and tracking. In summary, SBA will continue to set goals that are both ambitious and obtainable across all of the SSPP goal categories while constantly seeking ways to increase our access to data.

TABLE 1: SIZE AND SCOPE OF AGENCY OPERATIONS

| Agency Size and Scope | FY 2011 |
|---|----------------|
| Total Number of Employees as Reported in the President's Budget | 5,099 |
| Total Acres of Land Managed | 0 |
| Total Number of Facilities Owned | 0 |
| Total Number of Facilities Leased (GSA and Non-GSA lease) | 183 |
| Total Facility Gross Square Feet (GSF) | 1,519,733 |
| Operates in Number of Locations Throughout U.S. | 160 |
| Operates in Number of Locations Outside of U.S. | 0 |
| Total Number of Fleet Vehicles Owned | 0 |
| Total Number of Fleet Vehicles Leased | 164 |

GOAL 1: GREENHOUSE GAS REDUCTION AND MAINTENANCE OF AGENCY COMPREHENSIVE GREENHOUSE GAS INVENTORY

Agency-Specific Performance Metrics for Scope 1 & 2 GHG Emissions Reduction:

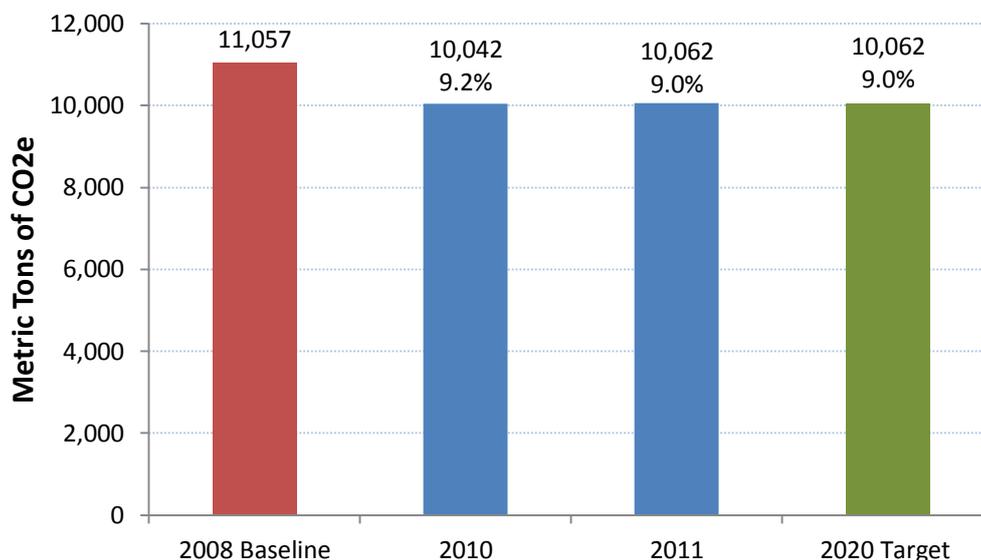


Note: E.O. 13514 requires each agency to establish a scope 1 & 2 GHG reduction target for FY2020. The target for this agency is 28% compared to FY2008. The red bar represents the agency's FY2008 baseline. The green bar represents the FY2020 target reduction. The blue bars show actual status in relationship to the target. The percentage on each bar shows the reduction or increase from the FY2008 baseline.

| | Metric Tons CO2 | Percentage Change from Baseline |
|----------------------|-----------------|---------------------------------|
| 2008 Baseline | 291 | N/A |
| 2010 | 423 | -45.1% |
| 2011 | 372 | -27.6% |
| 2020 Target | 210 | 28.0% |

Agency-Specific Performance Metrics for Scope 3 GHG Emissions Reduction:

Progress toward Scope 3 Greenhouse Gas Goals

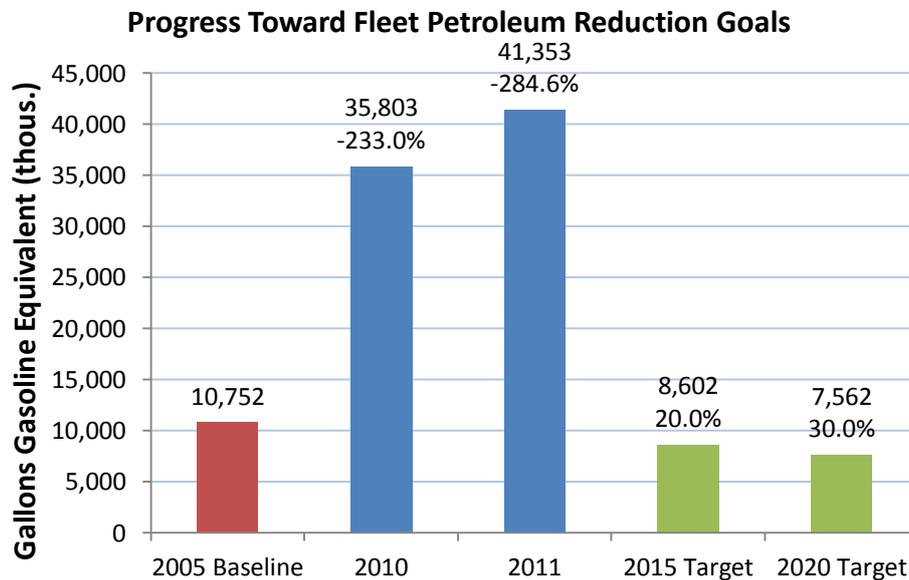


Note: E.O. 13514 requires each agency to establish a scope 3 GHG reduction target for FY2020. The FY2020 target for this agency is 9% compared to the FY2008 baseline. The red bar represents the agency's FY2008 baseline. The green bar represents the FY2020 target reduction. The blue bars show actual status in relationship to the target. The percentage on each bar shows the reduction or increase from the FY2008 baseline. A negative percentage reflects an increase in scope 3 GHG emissions.

| | Metric Tons CO ₂ | Percentage Change from Baseline |
|----------------------|-----------------------------|---------------------------------|
| 2008 Baseline | 11,057 | N/A |
| 2010 | 10,042 | 9.2% |
| 2011 | 10,062 | 9.0% |
| 2020 Target | 10,062 | 9.0% |

GOAL 3: FLEET MANAGEMENT

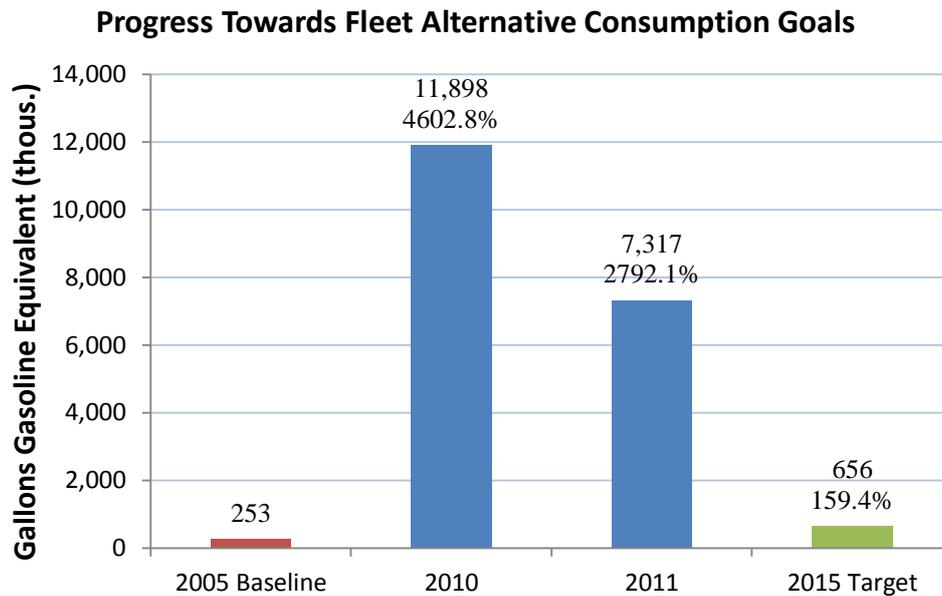
Agency-Specific Performance Metrics for Fleet Petroleum Reduction:



Note: E.O. 13514 and EISA require that by FY2011 agencies reduce fleet petroleum use by 12%, compared to an FY2005 baseline. A 20% reduction is required by FY2015 and a 30% reduction is required by FY2020. The red bar represents the agency's FY2005 baseline. The green bars represent the FY2015 and FY2020 target reductions. The blue bars show actual status in relationship to the target. The percentage on each bar shows the reduction or increase from the FY2005 baseline. A negative percentage reflects an increase in fleet petroleum use.

| | Gallons Gasoline Equivalent | Percentage Change from Baseline |
|----------------------|-----------------------------|---------------------------------|
| 2005 Baseline | 10,752 | N/A |
| 2010 | 35,803 | -233.0% |
| 2011 | 41,353 | -284.6% |
| 2015 Target | 8,602 | 20.0% |
| 2020 Target | 7,562 | 30.0% |

Agency-Specific Performance Metrics for Fleet Alternative Fuel Use:



Note: E.O. 13423 requires that agencies increase total non-petroleum-based fuel consumption by 10% annually compared to an FY2005 baseline. Consequently, by FY2011 agencies must increase alternative fuel use by 77%, compared to an FY2005 baseline. By FY2015, agencies must increase alternative fuel use by 159.4%. The red bar represents the agency's FY2005 baseline. The green bar represents the FY2015 target. The blue bars show actual status in relationship to the target. The percentage on each bar shows the reduction or increase from the FY2005 baseline.

| | Gallons Gasoline Equivalent | Percentage Change from Baseline |
|----------------------|-----------------------------|---------------------------------|
| 2005 Baseline | 253 | N/A |
| 2010 | 11,898 | 4602.8% |
| 2011 | 7,317 | 2792.1% |
| 2015 Target | 656 | 159.4% |