

National Small Business Week

April 29 – May 5, 2018



Small Business Week Awards Nomination Process

Step 1:

Email the following information to: (Elizabeth.Moisuk@sba.gov)

- **Nominator:** Full Name /Phone /Email
- **Award Nominee:** Full Name/ Business Name /Address /Phone /Email
- **Nomination Letter:** Which category? How do they fit the criteria?

Step 2:

Connecticut District Office will contact the nominee to request a complete package

Step 3:

Award Nominee must send a completed package by mail or hand delivered to the **Connecticut District Office** by: 3:00 P.M. EST, January 9, 2018. Any questions, please call Elizabeth Moisuk at 617-565-5572.

2018 Award Categories

National Awards

- Small Business Person of the Year
- Small Business Exporter of the Year
- 8(a) Graduate of the Year
- Small Business Development Center Excellence & Innovation
- Women's Business Center of the Year

Connecticut District & New England Regional Awards

- Small Business Person of the Year
- Small Business Exporter of the Year
- Jeffrey Butland Family Owned Small Business
- Minority Small Business Owner of the Year
- Veteran Small Business Owner of the Year
- Woman Small Business Owner of the Year
- Microenterprise of the Year
- Homebased Business Owner of the Year
- Young Entrepreneur of the Year
- Small Business Manufacturer of the Year
- Financial Services Champion

- **Small Business Services Champion**

Nominations Category/Criteria

Small Business Person of the Year:

For developing an outstanding, growing business; innovative product(s), increasing jobs, increasing sales, overcoming adversity, and community contributions.

Small Business Exporter of the Year:

Significantly increased export sales and profits, encouraging other firms to export, increased jobs through exports, and innovative methods of creating markets.

SBA Young Entrepreneur of the Year:

Owner will not reach 35th birthday by June 1, 2017, three-year evidence of success in sales and profits, increased jobs, innovative products, demonstrated potential.

Jeffrey Butland Family Owned Small Business:

A family-owned business with that has passed from one generation to another, with 15+ in business.

Veteran-owned Small Business Person of the Year:

For developing a growing business, three-year evidence of success in sales and profits, increased jobs, innovative product, demonstrated potential.

Woman-owned Small Business Person of the Year:

For developing a growing business, three-year evidence of success in sales and profits, increased jobs, innovative product, demonstrated potential.

Financial Services Champion:

For advocacy to positively influence the environment for small business financial success.

Small Business Champion:

For efforts in support of small business establishment and growth.

Minority Small Business Owner:

Any individual who qualifies as a minority and who owns at least 51% and operates a small business may be nominated. Staying power – a substantiated history as an established business.

Microenterprise

Any individual(s) who founded, owns and operates a business with 5 or fewer employees (*including the owners*), which received assistance through SBA loan programs or as a client of our SBA technical service providers. Partners who jointly own and operate the business may be nominated as a “team”, so long as the number of individuals in the team does not exceed four.

Homebased Business Owner

Any small business operated out of a home office location may be nominated.

Small Business Manufacturer

Any small business manufacturer may be nominated.