



































































































































- pieces, web pages, or any other physical, print or electronic item bearing SBA's name or logo.
9. Cosponsorship Red Team means a group used to provide emergency expedited review of a Cosponsorship Agreement. The Red Team consists of the AA OCPL, the Director of OSA, an Outreach attorney from OGC, the Responsible Program Official from the Originating Office, and the AA OFO if the Originating Office is a district office.
  10. Donor means an individual or entity that provides a Gift, bequest or devise (in cash or in-kind) to SBA. As used in this SOP, Donor does not include an individual or entity that provides cash or in-kind support to a Cosponsor for use during a Cosponsored Activity.
  11. Eligible Entity refers to an entity that is eligible to be a Cosponsor. An Eligible Entity must be a for-profit or not-for-profit entity, or a Federal, State or local government official or entity. Individuals, other than government officials, are not eligible to be a Cosponsor; however, a sole proprietorship may be an Eligible Entity. All entities must be legal entities authorized to conduct business in the United States.
  12. Fiscal Agent refers to the Cosponsor with responsibility for collecting, managing and disbursing the Cosponsorship Funds.
  13. Gift (including a bequest or a device) means the voluntary transfer to SBA of something of value without the Donor receiving legal consideration.
  14. Originating Office means the field or program office that proposes, plans, and participates in the Cosponsored Activity.
  15. Participant Fee means a minimal fee assessed against a person or entity that participates in a Cosponsored Activity and is used to cover the direct costs of the activity.
  16. Public Official means an elected or appointed federal, state or local government official.
  17. Responsible Program Official or RPO is an SBA senior management official from the Originating Office who is accountable for the Cosponsored Activity. If the Originating Office is a district or branch office, the Responsible Program Official is the district director or their deputy. In headquarters, the Responsible Program Official is the management board member or their deputy with responsibility for the relevant program area. See Chapter 2 for certification requirements for Responsible Program Officials.
  18. Vetting refers to the process of gathering information about a potential Cosponsor in order to determine if it is a prohibited source, and for the General Counsel or designee to make a conflict of interest determination.